



TITLE: VP PROGRAMS
DEPARTMENT: OPERATIONS
REPORTS TO: CEO

VP Programs

The Leftovers Foundation's mission is to mobilize community to reduce food waste and increase food access. The work of the Foundation includes coordinating volunteers via our Rescue Food App to deliver excess food from local participating donors to social service agencies and food banks, upcycling food with caterers and local restaurants and breweries, and managing large-scale food rescue and distribution.

The VP Programs oversees the general management of all program areas, which includes program development, delivery, and evaluation, as well as budget setting, knowledge management, and team development and leadership.

Key Responsibilities and Accountabilities:

Program Management

- Drive the strategic execution of all Leftovers programs including Food Rescue, Home Harvest, Covid Emergency Delivery and New Ventures (Kin, Anew)
- Collaborate with leadership team to continue sustainable expansion into new municipalities
- Establish appropriate metrics and outcomes for each program with recommendations on timelines and resources needed to achieve these goals
- Work with staff to develop systems to ensure consistent, high-quality project management
- Assist in the building and testing of ideas under the "Social Venture" program
- High-level management of physical warehouse locations across major municipalities

Team Development

- Attract, develop, coach, and retain high-performance team members, empowering them to elevate their level of responsibility, span of control, and performance
- Provide leadership in development of inter-team communication and cohesiveness, sustaining culture and supporting staff during organizational growth
- Continuously review and revise processes/guidelines to meet organizational needs

Knowledge Management

- Work with the app development team to integrate new functionality into product roadmap
- Test new features and provide feedback to app development team to improve the product
- Bring forth innovative ideas to the team to further enhance the programs



- Develop the necessary systems, processes, and tools to better support the facilitation, collection, and sharing of knowledge that is generated by the programs
- Ensure that key project outcomes are evaluated and leveraged for maximum community and organizational impact
- Work collaboratively with the senior management team to integrate cross-program activities and functions

Qualifications and Experience:

- 3-5 years' experience in a related industry
- Proven ability to build effective relationships across the organization and business relationships
- Proven ability to manage remote teams effectively
- Excellent communication, time management, and servant leadership skills

Other Job Requirements/Working Conditions:

- Schedule flexibility; ability to work evenings/weekends at community events.